

No. : CRIS/ITPI/DEPT/1/2023-PERS

Dated :01.11.2023

Vacancy Notice No. 25/2023

Issued on 01.11.2023

Applications are invited from Retired Railway staff for the post retirement assignment. The details and eligibility criteria are as under:-

Name of post	Project Assistant
Name of the Project	HRMS
Number of Posts and Location	One – ITPI Building, CRIS, New Delhi
Requirement/Eligibility criteria	Officials Retired from Pay level 7 or 8 from Personnel Department having experience in Establishment matters are eligible to apply for the post of Project Assistant  The employee should be conversant with working in computerized environment.  The applicant must not be more than 62 years of age (i.e. not retired more than 2 years back).
Engagement period	As per CRIS norms
Duty in shift required	One year
Working on Saturday/Sunday	Yes as per requirement
Closing Date	30 days from the date of publication in CRIS website.

Eligible retired employees so willing may apply and furnish the information in enclosed format along with a copy of PPO or Service certificate.

  
(D. S. Adhikari)  
Chief Manager/Personnel

**FORMAT**

Name of the project and post applied for	
Vacancy Notice No. against which applied for	
Name of retired employee	
Name of the post at the time of retirement	
Date of Birth	
Date of appointment	
Date of retirement	
Name of Department at the time of retirement	
Name of Railway/Organization from where retired	
Last pay Drawn	
Experience of working in Railways	
Mailing address	
Contact Number	
E-mail address	
PF Account Number of Railway	

**Signature of applicant**